**Chips Crossing Homeowners’ Association**

**Board of Directors Meeting Minutes**

6:30 P.M., Thursday, June 18, 2020

Online

**Board Members Present                                Non-Board Members Present**

James Gronewald (President)

Janet Penn (Vice President)

Betty Haas-West (Secretary)

Caroline Jones (Treasurer)

Jim Courtney

Gerry Fishbeck

Karen Francis

Lisa Phillips

**Board Members Absent:**

Cheri Coldwate

**Call to Order**

Certification of quorum and meeting called to order by CCHOA president James Gronewald at 6:38 PM.

**Approval of Board meeting minutes:**

Motion made by Janet Penn, seconded by Jim Courtney to approve the meeting minutes of May 21, 2020. Motion carried and minutes approved.

**Treasurer’s Report – Caroline Jones**

Financials reports for May 2020 were discussed.

Motion made by Janet Penn, seconded by Lisa Phillips to approve the financial reports for May 2020.  Motion carried and approved.

**BUSINESS TRANSACTED BY EMAIL:**

On June 15, 2020 a motion was made by Janet Penn and seconded by James Gronewald to postpone the CCHOA annual meeting until July 18, 2020. All board members voted yes by email. Motion carried and approved.

The annual meeting will be held at 9:30 a.m. at the pool parking lot. All attendees will need to bring their own chair and wear a mask.

**NEW BUSINESS:**

**Tree Removal between 8508 and 8510 Islandic**

The board received and email from Ben Lebow regarding a tree growing between the two units. Ben asked that the board deal with removing the tree and doing something about the retaining wall. James asked that the information be sent to him so it could be brought up before the board. In the meantime, Ben topped the tree. James advised Ben that the tree and retaining wall were on homeowner property and both homeowners would need to deal with the tree and the wall. James also advised Ben that anything they want to do in regards to the wall needs to be presented to the architectural board.

**Pool opening discussion**

Caroline Jones made a motion that we allow James to spend between $400 and $600 to purchase a computer that will stay in the pool records room to handle the key card software. The motion was seconded by Janet Penn. Motion carried and approved.

Tomorrow the KCHD will announce the guidelines they will be following going forward regarding reopening. Once we can see those guidelines, we’ll determine what needs to be done in order to open the pool. Once the board has had a discussion by email about the guidelines, Betty will post a list at the mail house of all that has to be done before the pool can be opened.

**HOMEOWNER QUESTIONS:**

**NEXT MEETINGS:**

Annual Meeting – July 18, 2020, 9:30 a.m. at pool parking lot

Regular Meeting – August 20, 2020, 6:30 p.m., conference call

**Adjournment:**  Meeting adjourned at 7:29 p.m.

Minutes respectfully submitted by Betty Haas-West